

FAR WEST WHEELCHAIR ATHLETIC ASSOCIATION
 BOARD OF DIRECTORS MEETING
 MEETING NOTICE/AGENDA

DATE: Feb. 19, 2020
 TIME: 6:00pm - 8:00pm
 LOCATION: Camden Community Center Conference Room

AGENDA

<i>TIME</i>	<i>AGENDA ITEM</i>	<i>PERSONS</i>
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6:12	I. Call to Order Introductions	Jill DeBar
	II. Approval of Minutes A. Board Meeting Minutes: 1/22/2020 Minutes approved.	
	III. Chairperson Report	Jill DeBar

1. Jill reviewed the 2/16/29 accounting meeting with teams. Steamrollers now reconciled within approximately \$300. Other teams satisfied. Tennis and JSC not there because they didn't have any issues. Concern was raised by participants that Board has used Team money for FWWAA overhead finances since General Fund is in such deficit. Other Issue raised: that non-profits do not typically have paid positions, which was explained by Board Chair that this is not correct; additional concern by participants is fear of non-sustainability of FWWAA with rate increase. Erin, FWWAA Accountant will find a way to tag reimbursements to appropriate line items within budgets. Overall, teams were satisfied with reconciliation of accounting and finances in spite of raising other issues.

2. Erin has agreed to renew her contract, however she has not submitted it to Louise, Treasurer, and therefore has not been signed by Board.

IV. Committee Reports

A. Program Policy. Lori Riggio

- Discussed policy vs. email sent to teams regarding monthly communications between Board and programs. Board decision: for Erin to send end of month program accounting to Louise mid month (prior to to monthly board meeting) who will send it out to teams and copy board members, and then each liaison will reach out to their designated teams for any questions, Lori Riggio

Action Item: Approval of Board Member Contract - deferred for further review

B. Board Development - no meeting this month Lori Riggio

C. Fundraising/Outreach Matt Ramirez, Anna Ryan

- Anna and Matt met and brainstormed. Will review ideas at next Board meeting. Danny discussed beginning conversations with county and local legislators and community organizations to attend Battle of the Bay power soccer tournament in San Jose (3/7 - 3/8/2020) for donations. He will continue to schedule meetings.

D. Marketing

- Max Brown absent - no report this month

E. Valor Games. Danny Saracino

- account problem/issues as result of Comerica Bank. Christian is our account manager at Comerica. Jill working to resolve issues.

F. Junior Sports Camp. Jill DeBar

- Camp dates set: July 6-12, 2020. Camp Directors: Brianna Matano sp), Caitlin Bradford, Celine Rodriguez and Heather Robinson. Caitlin sending "Save-The-Date" cards out this week to community. Jill is working to rebuild relationship with SJ State. Jill in communication with Assistant Professor of Adaptive Physical Education, Erin Sybert (need corrected spelling).

- MOU with City of San Jose- Jill and a Matt met with Jeremy --, Superintendent of San Jose, who is supportive. Jill is creating an MOU to include 4 Directors, but beginning next year, it'll be 2 from the City and 2 from FW. FWWA needs to be prepared to fit cost of Directors this year in case MOU isn't accepted, Directors cost: 5 hrs per week x \$15/hr x 4 Directors each month(approx \$300/month), between now and Camp in July, and then the week of camp will cost: \$15 x 40 x 4 Directors,

- dorms are secured.

- budget is being addressed and focus on more donations

G. Sports Programs and Equipment OPEN committee - no report

V. Board Member Volunteer Hours - Jan/Feb Lori Riggio

- board members Jill DeBar, Danny Saracino, Louise Sumpter, Matt Ramirez, Lori Riggio, Max Brown have all put in well over 25 hours during this past 2 months to work to reconcile accounting issues.

VI. Old Business

A. 2/16/20 mtg w teams Jill DeBar, Max Brown, Danny Saracino

B. Review previous rate increase approval

Board voted and approved to rescind the previously approved 7, 10, 12 percentage rate increase due to new accounting info the past 2 months, and approved a 7 percent rate increase for this year and will revisit in one year. Jill will draft email to programs regarding this decision.

C. Review Board Liasons to Teams Lori Riggio

D. MOU with City of San Jose. -deferred Jill DeBar

E. Unsigned contracts date -tbd

F. Dawna's contract up for renewal

Board voted to not renew Dawna's contract due to deficit of general fund at this time.

VII. New Business

- Jessica Elix submitted her resignation as Dir of a Valor Games following Valor Games this year, and therefore will not be completing grant application at this time for Valor Games 2021.

Public Comment - none

VIII. Announcements (upcoming events, etc) Battle of Bay Soccer Tournament

8:23pm IX. Adjournment Jill DeBar

Next meeting: Monday 3/23/2020 at 6:00pm at Camden Community Center

Respectfully Submitted,
Lori Riggio - 2/19/2020
FWWAA Secretary